

Trust Land Plan 2017-2018: Boulder Elementary School

Goal # 1

Continuing the reorganization of the library using the Metis Innovations as a guideline (see attached article for additional information), called the Library Project Stage 2.

Metis Innovations was designed to encourage productive independent browsing by children, as well as allowing for successful catalog searching by elementary students.

The goal would be to continue to create a user friendly library to younger students and to increase circulation of all books and materials.

Stage 2 would expand the current project to include the primary classroom library, all student manipulatives to allow students to use at home, and additional school resources.

Hire a Library Project Coordinator who would be managing volunteers to complete the project including but not limited to organizing books/videos/audio, create an online catalog, and having all labels implemented on materials and shelves no later than Monday, August 6, 2018.

Academic Areas

English Language Arts as the primary area.

All academic areas that relate to materials in the library.

Manipulatives would have a focus on mathematics, science, technology, and engineering.

Measurements

1. Increased circulation of library materials.
2. Increased use of library materials in the daily curriculum.
3. Increased student inquiry.
4. Increased use of school resources by staff and students both during school hours and outside of school.

Action Plan Steps

1. Advertise Library Project Coordinator position in the community to hire one, possibly two people.
2. Have the teacher and the hired person(s) make a plan for implementation.
3. Secure volunteers for the project utilizing volunteer librarians from the town library and additional community members.
4. Purchase any needed materials to complete project.
5. Plan and conduct student training for use of the new systems after school resumes in the fall, this will include instruction
on using the organization system and checking out materials.

Expenditures

Category	Description	
Other Purchased Services (Admission And Printing) (500)	Pay Contracted Library Project Manager	\$1,000
General Supplies (610)	Purchase Stickers, Bookbinding Tape, and additional needed materials	\$466

Total:

\$1,466

Goal # 2

Paraprofessional training prepared and conducted by Elizabeth Julian, Head Teacher. There will be one training prior to the start of school to allow the hired Paraprofessionals to learn school expectations and to learn curriculum that they will be responsible for supporting during the school year. The Head Teacher and the Paraprofessionals would meet weekly to follow-up with the trainings as well as set and assess weekly, monthly, and quarterly teaching objectives. Additional trainings will be planned and conducted based on weekly meetings, teaching objectives, and the needs of the students.

Academic Areas:

All academic areas for students in grades Preschool through Sixth Grade.

Measurements

1. A united and proficient teaching team.
2. Weekly meetings between the Head Teacher and the Paraprofessionals to maintain weekly, monthly, and quarterly teaching objectives as well as have the opportunity to amend objectives.
3. Continued professional development that best supports the individual learning needs as well as the school community.

Action Plan Steps

1. Advertise and Hire Paraprofessionals for the 2016-2017 school year.
2. Pay the Head Teacher a set stipend to prepare for Paraprofessional Training prior to the start of the school year.
3. Pay the Head Teacher and the hired Paraprofessionals a set stipend for Training prior to the start of the school year.
4. Head Teacher and Paraprofessionals agree upon school objectives for the year and commit to meeting weekly to maintain objectives throughout the school year.
5. Pay the Head Teacher a set stipend to prepare for Paraprofessional Training(s).
5. Pay the Head Teacher and the Paraprofessionals a set stipend for continued training(s) throughout the school year based on needs discussed in weekly meetings.

Expenditures

Category	Description	
Salaries And Employee Benefits (100 And 200)	Pay Teacher To Prepare and Conduct Paraprofessional Training	\$1000
Total:		\$1,000

Summary of Estimated Expenditures

Category	
Salaries And Employee Benefits (100 And 200)	\$1,000
Other Purchased Services (500)	\$1,000
General Supplies (610)	\$466
Total:	\$2,466

Funding Estimates

Estimates	
Estimated Carry-Over From The 2016-2017 Progress Report	\$0
Estimated Distribution In 2017-2018	\$2,466

Estimates	
Total ESTIMATED Available Funds For 2017-2018	\$2,466
Summary Of Estimated Expenditures For 2017-2018	\$2,466
Total ESTIMATED Carry Over to 2017-2018:	\$0

Increased Distribution

The 2017-2018 distribution in this plan is an estimate. If the actual distribution is more than the estimate, how will additional funds be spent to implement the goals described in the plan?

Increase the amount available for professional development.

Publicity

School website to share highlights of the plan and completion of projects as needed and appropriate.

Council Plan Approvals

Number Approved	Number Not Approved	Number Absent	Date Approved

Plan Attachments

Upload Date	Title	
2015-04-29	Are Dewey's Days Numbered?	Article from School Library Journal discussing the benefits of a classification designed to encourage productive, independent browsing by children, as well as allowing for successful catalog searching by Elementary students.