

Name: _____

Date: _____

Presentation: _____

Complete self-evaluation rubric and written reflective response. Submit within 2 school days of presenting.

See due date on presentation details.

Written Reflective Response:

[What did you enjoy the most about preparing for your presentation? What were you most pleased about when planning or presenting? Would you do anything differently if you were given the assignment again? What was something you learned while researching for your presentation? Explain your thinking using vivid details.]

Write or type your reflective response and attach. Use complete sentences. Response should include a strong introduction, supporting details, and a creative closing. Use the rubric to plan.

Self-Evaluation Rubric:

Criteria	Below Proficient	Approaching Proficient	Proficient	Highly Proficient
Plan & Prepare	Your presentation did not appear to have a clear plan. There was no evidence of research.	Your presentation had one of the following elements: clear beginning, middle, or end. There was very little evidence of research.	Your presentation was well planned, with two of the following elements: clear beginning, middle or end. There was evidence of some research.	Your presentation was well planned, with a clear beginning, middle and end. There was evidence of considerable research.
Purpose	Your presentation did not follow the assignment.	Your presentation did not have a clear purpose.	Your presentation had one clear purpose: to inform, to persuade, to give directions, or to entertain.	Your presentation had more than one clear purpose: to inform, to persuade, or to give directions AND was entertaining.
Passion & Personality	No enthusiasm or excitement was expressed during your presentation.	It was hard to tell if you were excited about your topic, as you showed very little enthusiasm or excitement during your presentation.	Your presentation fit your personality. At times, the audience could clearly tell you were excited and enthusiastic about the topic(s) shared.	Your presentation fit your personality. The audience could clearly tell you were excited and enthusiastic about the topic(s) shared.
Practice	Your presentation was either way too short or way too long. You read your presentation or were not prepared to speak in front of the audience.	Your presentation was either too short or too long. You read most of your presentation with very few errors.	Your presentation had two of the following: Your presentation was just the right length (approximately 3 minutes). You were able to tell most of your presentation instead of reading your presentation. You appeared confident.	Your presentation was just the right length (approximately 3 minutes). You were able to tell instead of read your presentation. You appeared confident and relaxed.

Self-Evaluation Rubric Continued

Criteria	Below Proficient	Approaching Proficient	Proficient	Highly Proficient
Props	No props were used.	The props you used did not support your presentation or were a distraction.	Your presentation had at least one of the following: You used props that supported your presentation. You made sure the audience could clearly see your props.	You used props that strongly supported your presentation. You made sure the audience could clearly see your props and you continued to talk while using your props.
Project & Pacing	The audience could not hear or understand your presentation.	Your presentation had at least one of the following: The audience could sometimes hear and understand your presentation. You rarely varied your rate of speaking or tone of voice.	Your presentation had at least one of the following: The audience could clearly hear and understand your presentation most of the time. At times, you varied your rate of speaking and tone of voice.	The audience could clearly hear and understand your presentation. You varied your rate of speaking and tone of voice.
Presence & Personal Behaviors	You were not dressed with your presentation and audience in mind (dressed nicely or costume if appropriate). You had little to no eye contact with the audience. You had many noticeable distracting behaviors.	One of these are present: You were dressed with your presentation and audience in mind (dressed nicely or costume if appropriate). You had some eye contact with the audience. You had noticeable distracting behaviors.	Two of these were present: You were dressed with your presentation and audience in mind (dressed nicely or costume if appropriate). You had eye contact with the audience. You had few noticeable distracting behaviors.	You were dressed with your presentation and audience in mind (dressed nicely or costume if appropriate). You had good eye contact with the audience. You had no noticeable distracting behaviors.
Participation	You struggled to keep the audience's attention during your presentation. You were not able to answer questions about your presentation.	You kept the audience's attention during some of your presentation. You were only able to answer a few questions about your presentation.	You kept the audience's attention during most of your presentation. You were able to answer questions about your presentation.	You kept the audience's attention during your presentation. You were able to answer questions about your presentation, going beyond the content of the presentation.

Self-Evaluation Rubric Continued

Criteria	Below Proficient	Approaching Proficient	Proficient	Highly Proficient
As an Audience Member	You were frequently talking, distracting the audience, or inattentive during presentations.	You exhibited minimal good listening skills and audience behavior.	You exhibited some good listening skills and audience behavior.	You exhibited good listening skills and audience behavior.
As an Audience Member	You asked less than 2 questions or made comments about other presentations.	You asked 3 questions or made positive comments about other presentations.	You asked 4 relevant questions or made specific positive comments about other presentations	You asked 5 or more relevant questions or made specific positive comments about other presentations.
Written Reflective Response	<p>Your Written Reflective Response had at least one of the following:</p> <p>You did not complete the written reflective response or it was turned in more than four days late.</p> <p>There was no clear topic, introduction, details, or closing.</p> <p>There were many grammatical or spelling errors.</p>	<p>Your Written Reflective Response had at least one of the following:</p> <p>You completed the written reflective response, however it was turned in late (no more than four days).</p> <p>There was a clear topic that was supported with an introduction, details, or a closing.</p> <p>There were grammatical or spelling errors.</p>	<p>Your Written Reflective Response had at least two of the following:</p> <p>You completed and submitted the written reflective response on time.</p> <p>The topic was supported with an introduction, supporting details, and a closing.</p> <p>There were few grammatical or spelling errors.</p>	<p>You completed and submitted the written reflective response on time.</p> <p>There was a clear topic that was supported with a strong introduction, supporting details, and creative closing.</p> <p>There were no grammatical or spelling errors.</p>
Self-Evaluation	You did not complete the self-evaluation rubric or it was turned in more than four days late.	You completed the self-evaluation, however it was turned in late (no more than four days).	You completed and submitted the self-evaluation rubric on time.	<p>You completed and submitted the self-evaluation rubric on time.</p> <p>It is clear that you put thought into your self-evaluation.</p>

MUST BE COMPLETED AND SUBMITTED WITHIN TWO SCHOOL DAYS OF PRESENTING